

DELHI TRANSCO LIMITED

EMPLOYMENT NOTICE

Applications are invited from eligible candidates for appointment on the post of **Asstt. Manager (HR Policy)** on deputation basis in Delhi Transco Limited (A Govt. of NCT of Delhi Undertaking), in the pay band of Rs. 19,000-39,100 with Grade Pay of Rs. 5,400/- with Central D.A. pattern and other allowances like House Rent/Accommodation/Conveyance facility/Medical/LTC, etc. as per the rules of the Company.

A. Eligibility criteria:

Officers of the rank of Section Officer/Jr. Analyst with 05 years regular continuous service or Assistants with 08 years regular continuous service in a Government Department as such of the Central Sectt. Services and having experience of the Organization & Method Works, Establishment and Administrative matter.

Period of deputation ordinarily not exceeding 03 years.

B. Age: Below 56 years, as on the last date of receipt of applications.

Willing & eligible officers may send their applications through proper channel, giving the following details, alongwith gist of ACRs of preceding 5 years & Vigilance/Disciplinary clearance to the **Dy. Manager (HR)-G**, Delhi Transco Limited, 3rd Floor, Shakti Sadan, Kotla Road, New Delhi-110002, (Tel. No: 23236401), within 30 days from the date of publication of this Employment Notice:-

Name, Date of Birth, Postal Address, Telephone Nos., Educational Qualifications, Present post held, with date from which held and scale of pay, Experience in the subject field of selection and complete details of service rendered on different posts.

The Appointing Authority shall have the right to modify/change any of the criteria at its sole discretion.

(Anuj Kumar)
General Manager (HR)

No: DTL/1010/HR(G)/F.3(2)/46

Dated: 13.01.2012